**Services**

Here is what we can do for you:

* Complete painting estimates, wall covering estimates & some floor coating estimates.

Note: floor coating estimates we can do include: clear concrete floor sealer, porch & deck enamel, and some epoxy floor coatings (no resinous material estimates).

* Send us your ITB (Invitation to Bid) and we will pursue the documents needed to bid your project.
* Required processing and conversion of electronic documents to estimating software.
* Digitally "take-off blueprints" for your interior/exterior painting, wall covering and floor coatings.
* Vendor pricing & solicitation for competitive material pricing.
* Application of acceptable production rates and assumed cost for materials.
* Create a customized proposal to submit your bid and 6 detailed bid reports that can help you run the job and manage your budget for the project.
* Support and issue clarifications as necessary.
* Communicate with the GC to go over scope of work etc.
* Project Management Services such as:
  + Email out your proposal to general contractors from your bid list.
  + Do follow up on who was awarded the project and where we ranked in bid process.
  + Process change orders, adds/deletes etc. after job has been awarded.

**Requirements:**

* Electronic files of project MUST be .PDF format only.
* Bid due-date for all projects.
* Any Special Bid instructions regarding items to include or exclude.
* Any Special Bid instructions to incorporate the cost of your estimate into the bid.
* Photos (if possible) of existing conditions.
* Addendums, Clarifications and or RFIs to include in estimate.
* Minimum of 1 business day to incorporate any last minute additional docs into the bid.

**Benefits of Our Services:**

* More time to manage the existing work you have.
* The ability to produce more quality bids to increase your chances of getting more work.
* The ability to have a second set of eyes double-check your numbers on a job you really want to get, or a project you have already won.
* The ability to use modern technology in estimating projects without the cost of purchasing and maintaining your own software.
* The ability to do the actual take-off using top notch software technology, providing you with up to 6 different project breakdown reports, including acceptable production rates and material costs.